[Your Name]

[Instructor Name]

[Course Title]

[Date]

[Title]: [Subtitle]

[Research papers that use MLA format do not include a cover page unless requested by your instructor. Instead, start with the information shown at the top of this page. Do not bold the title or use all capital letters. Capitalize the first and last words of the title and all principal words. If your paper includes a subtitle, separate it from the title by a colon and space, as shown. For more specific guidance on capitalization, see the MLA Handbook for Writers of Research Papers, 7th Edition (MLA 7th Edition).]

[All text—including titles, quotations, notes, and works cited list—uses double line spacing. Body text and note text use a half-inch first-line indent. The list of works cited uses a half-inch hanging indent. Table titles and source text use a quarter-inch indent. Access all of these text formats on the Home tab in the Styles gallery.]

[MLA format discourages extensive use of content notes. But when you need to add notes, you can use either endnotes or footnotes. MLA 7th Edition indicates that you should use a superscript Arabic numeral at an appropriate place in the text for the note reference. To begin the note text, use the same numeral, not superscript, followed by a period.]

[If you use endnotes, they should be on a separate page, at the end of your text, and preceding the list of works cited. If you use footnotes, consult your professor for the preferred format.]

[For quotations of more than four lines, indent the quote one inch from the left margin and do not use quotation marks. To apply this formatting, click Quote on the Home tab in the Styles gallery. You can put shorter quotations in quotation marks and incorporate them directly into text.]

[The sample Works Cited list that follows was created using the Bibliography feature available on the References tab. This feature offers the option to specify MLA style so that your references are automatically formatted correctly. You can also use this feature to add in-text citations, such as the one shown at the end of this paragraph. To add page numbers to a citation after inserting it, right-click it and then click Edit Citation. Note also that MLA rules for citations and references are extensive. So it's a good idea to refer to MLA 7th Edition for further information.] (AuthorLastName Pages)

[To use this template when creating the outline for your paper, on the Home tab, in the Styles gallery, click No Indent. Then, on the same tab, click the Multilevel List icon in the Paragraph group and then click the MLA Outline style that appears under List Styles. The first six levels of this list style correspond to the outline levels defined in MLA 7th Edition.]

For additional guidance on formatting your research paper, consult MLA 7th Edition as well as your instructor.

Works Cited

AuthorLastName, FirstName. *Title of the Book Being Referenced*. City Name: Name of Publisher, Year. Type of Medium (e.g. Print).

LastName, First, Middle. "Article Title." *Journal Title* (Year): Pages From - To. Print.